

**Centers for Disease Control and Prevention
Prevention Research Centers-Healthy Aging Research Network**

Promoting Environmental and Policy Change to Support Healthy Aging
A Research to Practice Symposium

September 15-16, 2009

The William and Ida Friday Center for Continuing Education
University of North Carolina at Chapel Hill
Chapel Hill, North Carolina

Scholarship Program Application and Instructions

General Information

The Prevention Research Centers-Healthy Aging Research Network (PRC-HAN) Conference Planning Workgroup is pleased to offer scholarships to defray the costs of attending the PRC-HAN Research to Practice Symposium. A limited number of scholarships are available for those who would not otherwise be able to attend. These scholarships have been designed for: 1) professionals, 2) investigators, 3) students, and 4) other community representatives and advocates for livable communities, who work to promote or have plans to promote environmental and policy change to support healthy aging in diverse, underserved populations.

Scholarships will cover up to **a maximum of \$1,000** toward 1) conference registration fees or 2) conference registration fees and travel costs associated with attending the conference. Travel support can be applied to: economy airfares, ground transportation between the airport and hotel, or mileage reimbursement for interstate travel by car to the conference location; hotel accommodations for two nights at one of the conference hotels (a third night may be requested) and/or shuttle service to and from the hotel and the conference location. Conference registration fees include 2 breakfasts, 2 lunches, and 1 dinner that will be available at the conference center. Any additional costs for attending the conference are the responsibility of the individual.

This Scholarship Program is supported by:

- AARP
- PRC-HAN Lead Center at the University of Washington Health Promotion Research Center, with funding from the Healthy Aging Program at the Centers for Disease Control and Prevention.

Instructions & Requirements

1. Scholarship applicants are asked to complete a general Conference Registration Form in addition to submitting the scholarship materials described below. **Please indicate that you are submitting a Scholarship Application on your Conference Registration Form.**
2. Only complete Scholarship Applications will be considered.
3. Scholarship Applications will be accepted via online submission only.
4. Scholarship Applications **must be submitted by 5:00 pm PDT, Monday, August 3, 2009.** We cannot consider applications received after this date and time.
5. Registration spaces have been reserved for scholarship awardees. Individuals are encouraged to secure refundable hotel reservations in advance of notification of scholarship decisions. Conference hotel information is included in the conference brochure and on the conference website at: <http://prc-hanconferences.com/location>.
6. Direct questions about the Scholarship Program to Cate Clegg, University of Washington, Health Promotion Research Center, at (206) 543-2891 or cleggc@u.washington.edu.

Application

To apply and submit your application to the scholarship program, please visit:

<https://catalysttools.washington.edu/webq/survey/cleggc/73324>

The online scholarship application will require the following:

- a. Name, credentials, agency or institution, and complete contact information.
- b. Please indicate type of scholarship funds requesting:
 1. Conference registration fee coverage
 2. Conference registration fee and travel support (as defined above under "General Information")
- c. Indicate your title (e.g., professional, investigator, student, community service provider/advocate, other that you specify).
- d. Indicate your specific interest area (e.g., public health, aging, environment, policy, business, planning, engineering, recreation, healthcare, architecture and design, other that you specify).
- e. Describe your personal objectives for environmental and policy change that will help to promote healthy aging.
- f. Describe your current and/or projected linkages to institutions or groups that will help you achieve your objectives (e.g., professional and community partners). Describe the extent to which these linkages engage multiple disciplines (150 words or less).
- g. Describe current and projected involvement in program(s) promoting livable communities for older adults. Identify your target population(s) and describe how you have or will engage communities in your program(s) (150 words or less).

- h. Describe your purpose for, and interest in, attending this conference. How you will apply what you have learned at your organization or institution (150 words or less)?
- i. What is the potential impact on target populations or communities served (150 words or less)?

Selection Process and Notification

Applications will be reviewed by the Scholarship Selection Committee and applicants will be notified of the Committee's decision electronically by **Friday August 14, 2009**.

Reimbursement

A **maximum of \$1,000** will be awarded to each scholarship recipient, depending on type of scholarship requested. Registration fees will be prepaid by a conference funding agency. Economy airfares can be reserved and purchased through a conference funding agency (preferred) or reimbursed after the conference. Expenses related to conference hotel room and taxes, ground transportation between the airport and hotel, mileage reimbursement for interstate travel by car to the conference location and/or shuttle service to and from the hotel and the conference location will be reimbursed after the conference. Original receipts and/or flight itineraries are required, as applicable. Detailed information about airfare purchases and conference-related reimbursements will be included in the Scholarship Award Letter.

Criteria

The following criteria will be considered in the review of Scholarship Applications. Applications will be evaluated on each of the criteria using a 1 to 5 rating scale, with 5 being the highest rating.

- Criterion 1: Commitment to healthy aging through environmental and policy change. (Application Item E)
- Criterion 2: Clear rationale for attending conference provided; concrete objectives provided for applying what will be learned. (Application Item H)
- Criterion 3: Demonstration of interdisciplinary linkages or a process to acquire partnerships and linkages that will contribute to the success of current or projected initiatives. (Application Item F)
- Criterion 4: Current and projected involvement in promoting livable communities likely to support healthy aging. (Application Item G)
- Criterion 5: Clear rationale for target populations or communities selected. (Application Item I)

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Reviewer Form for Scholarship Applications

Instructions: Please score each application based on the criteria below. Your scores will assist in the final determination of scholarship recipients. Awardees will receive conference registration and travel support.

Name of Reviewer:

Name of Scholarship Applicant:

Check One:

Community Service Provider / Advocate Investigator Professional
 Student Other, specify: _____

Rate the application based on each of the following criteria:

Criterion	Score 1-5 (1=low and 5=high)
Commitment to healthy aging through environmental and policy change. (Question E)	
Clear rationale for attending conference provided; concrete objectives provided for what will be learned. (Question H)	
Demonstration of interdisciplinary linkages or a process to acquire partnerships and linkages that will contribute to the success of current or projected initiatives. (Question F)	
Current and projected involvement in promoting livable communities likely to support healthy aging. (Question G)	
Demonstration of conference applicability to target populations or communities selected. (Question I)	

Total score – add 5 rows; scores range from 5 (low) to 25 (high): _____

Additional reviewer comments (attach additional sheet if necessary):